

VINSYS IT SERVICES INDIA LIMITED
(Formerly known as Vinsys IT Services India Private Limited)

POLICY FOR ARCHIVAL OF DOCUMENTS

1. Background

The Securities and Exchange Board of India (“SEBI”), vide its Notification dated September 2, 2015, has issued the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“the Regulations”). The Regulations come into force from December 1, 2015. The Regulations mandate listed entities to formulate an archival policy. It is in this context that the Policy on Archival of Documents (“Policy”) is being framed and implemented.

2. Objectives of this Policy

The objective of this Policy is to comply with Regulation 30 (8) of the Regulations, as mentioned below:

The listed entity shall disclose on its website all such events or information which has been disclosed to stock exchanges under this Regulation and such disclosures shall be hosted on the website of the listed entity for a minimum period of five years and thereafter as per the archival policy of the listed entity, as disclosed on its website.”

3. Archival policy

In accordance with the provisions of the aforesaid Regulation, the Company shall ensure that all the information shall be hosted on the website of the Company’s website for a period of five years and thereafter will be archived for a period of one year.

4. Effective date

The Policy as approved by the Board of Directors in their meeting held on 31 July 2023, shall be effective from 31 July 2023.